

**OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management**

MEMORANDUM OM 10-34(NxGen)(Revised)

January 26, 2010

TO: All Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: Richard A. Siegel, Associate General Counsel

SUBJECT: Solicitation of NxGen/CATS Support Staff Detail

Beginning around February 8, 2010, the Division of Operations-Management will offer support staff employees a four or eight week detail to Operations-Management to work on projects that are related to the development and deployment of NxGen. We expect to offer 4 to 5 support staff details that would last for four weeks duration. However, applicants interested in performing an eight week detail should indicate this when applying for the detail. Pursuant to Article 35, Section 8 of the NLRBU Agreement an employee on detail is entitled to take one round-trip home to their residence for each 30-day period of detail. When applying for the detail, applicants should indicate the length of time they are available (30 or 60 days) and the month they are available (February, March, April or May). Details would generally start in the first week of the month and continue for four/eight weeks thereafter.

The work to be performed on the detail includes assisting in the CATS/NxGen Help Desk programs, compiling CATS queries for Operations-Management, testing in upcoming NxGen deployments, working on IT projects and supporting the Electronic Case File. Volunteers should have strong computer and CATS skills and some knowledge of NxGen. While this work may be challenging, we expect the volunteers will substantially develop their NxGen skills and may then be able to share what they have learn with their respective Regions.

Decisions regarding this detail assignment will be made based on the skills of those applying as well as the operating needs of their home offices. Applicants should provide their computer experience, technical skills and computer training when applying for the detail.

Employees selected for or assigned details pursuant to this Memorandum will normally be given notice of the selection or assignment 10 calendar days in advance of the commencement of the detail; provided, however, where a critical need for the detail exists, the employee will be given notice of the selection or assignment 5 calendar days in advance of the commencement of the detail.

Employees wishing to apply should send an E-mail to Marge Hamrick, Supervisory Program Analyst, Division of Operations-Management no later than February 3, 2010 and should include in the E-mail the information requested above.

Please circulate this memorandum to all support staff employees.

/s/
R. A. S.

cc: NLRBU

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